

**Vernon College**  
**Assessment Activity/Report Communication Form**  
**2019-2020**

**Professional Development**

**Title:** Questionnaire Annual Report

**Date of completion:** November 2019

**Highlights of data:** This survey received 42 responses across the college community. Of the 42, 28 are classified as staff, 9 are classified as faculty, and 4 are classified as administration. Collectively, completers rated Vernon College in-house professional development with an A, B, or C. No D or F rating was awarded. Completers identified the following as positive regarding in-house PD: variety of classes and topics including Student Success Pathways Series, Vernon College Department Spotlight Series, Academic Advising sessions; many sessions are geared to all employees; great availability of sessions (both online and in house); a detailed PD calendar; and frequent reminders e-mail reminders. Completers responded that they would like to see the following improvements regarding future in-house PD sessions/events: more supervisor support for in-house PD attendance; more outside speakers; weekly announcements; more Friday options; offer sessions more than once; more offerings at the Vernon Campus; create a PD webpage; offer more sessions between semesters; more PD related philanthropic activities (community service) in WF such as food drives, etc.; and increase the number of PD hours allowed outside of Vernon College.

**Use of data:** Each year in late spring, the PD coordinator electronically distributes an institution-wide survey via Survey Monkey whereby faculty and staff rate the VC PD program for the academic year. This rating allows employees to evaluate the quality, impact, and relevance of the VC PD program as related to their specific job duties. The Vernon College Professional Development Coordinator collects, analyzes, and files the survey data for improvements, enhancements, and/or additions to professional development programming.

**How associated to Student Success?** Effective in-house professional development enables staff and educators to develop knowledge, skills, and ability necessary to address student success challenges (both in and out of the classroom). Primarily--all VC in-house PD is designed with the college mission in mind—with student success being the foundation of that mission.

**Where the report can be found:** Office of Quality Enhancement

**Submitted by:** Donnie Kirk **Date:** November 07, 2019  
(Responsible Party)

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\* To be shared with the Student Success Data and College Effectiveness Committees as well as Vernon College constituents.

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**Received by Office of Institutional  
Effectiveness:**

November 7, 2019  
\_\_\_\_\_ (Date)

**Posted to VC Website\*:**

November 7, 2019  
\_\_\_\_\_ (Date)

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